

**AUBURN HAMMOCKS OWNERS ASSOCIATION, INC.**

c/o Argus Management of Venice, Inc.

1062 E. Venice Ave. Venice, FL 34285

Office: 941-408-7413 ~ Fax: 941-408-7419

Visit [www.argusvenice.com](http://www.argusvenice.com) for Manager's Email Address

**Notice of Departure Form**

**If you would like Argus Management of Venice to contact you in case of an emergency during your absence, please complete the following form.**

**Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**I plan to leave Auburn Hammocks for an extended period on:** \_\_\_\_\_ **(Date)**

**My address will be:**

**Street:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_

**I plan to return on or around:** \_\_\_\_\_

**I have made arrangements with** \_\_\_\_\_ **to look after my residence during my absence. Their telephone number is** \_\_\_\_\_

**If you plan to be absent for an extended period during hurricane season (June 1 thru October 31), please place items such as furniture, hoses, lawn ornaments, flags, flower pots, etc. inside your residence to avoid personal or property damage to you or your neighbors.**

**You can email this form to our office or slip it in our mailbox at the clubhouse before you depart.**