

AUBURN WOODS RENTAL APPROVAL APPLICATION

I/We hereby make application to the Board of Directors to rent a Villa in Auburn Woods and:

- Homeowners are not permitted to rent their property until said property has been owned for one year (365 days).
- A Villa must be leased for a term no less than 90 consecutive days.
- No Villa may be subleased, subdivided, or partially rented.
- Villa occupancy can only be leased to the Tenants, his/her family, and guests.
- No more than 4 persons are permitted to occupy the dwelling at any time.
- The Association charges an administrative non-refundable fee of \$50 dollars for all rental applications. Fee is payable to the Auburn Woods Owners Association along with submittal of this rental application.
- Understand that incomplete or missing information can delay processing this request.
- Property Owner or the Owner's Agency must notify Auburn Woods Owners Association upon termination of their tenant's leasing agreement within 15 days.

PROPERTY OWNERS PORTION OF THE RENTAL APPLICATION			
VILLA RENTAL NUMBER	OWNER'S NAME		
OWNER'S SIGNATURE			DATE SIGNED
OWNER'S EMAIL ADDRESS			OWNER'S PHONE
OWNER'S CONTACT ADDRESS (ADDRESS, CITY, ST, ZIP)			
RENTAL AGENCY	IF RENTAL AGENCY IS USED, PLEASE ADD AGENCY INFORMATION BELOW:		
COMPANY NAME		PHONE	
ADDRESS, CITY, ST, ZIP		FAX	
EMAIL ADDRESS			
AGENT'S NAME		AGENT'S PHONE	
AGENT'S EMAIL ADDRESS			

TENANT PORTION OF THE RENTAL APPLICATION & INFORMATION DETAILS

Auburn Woods Owners Association requires all tenants to abide by its covenants, regulations, rules, and restrictions; regardless of their owner's or rental agency's leasing agreement. The Owner or their Rental agency can obtain a copy of the entire association covenants from Argus Management of Venice for a tenant's review. In addition, tenants are required to read the following summary categories of restrictions and then initial their understanding of these restrictions at the end of each category on the right side:

CATEGORY	DETAILED DESCRIPTIONS	INITIALS
Architectural	<ul style="list-style-type: none"> ✓ Trailers, campers, motor homes, boat trailers, canoes, boats, commercial vans, tractors, service vehicles or other commercial vehicles are not allowed unless such equipment/vehicles can be placed within the garage with the door closed. ✓ One passenger van or one pick-up truck for personal transportation purposes only, without advertising on the exterior, and which is not used for commercial purposes, may be parked on the driveway, but no lot may have more than one such vehicle regularly parked in the driveway. ✓ Overnight vehicle street parking is not permitted. ✓ Parking spaces located at the Clubhouse are reserved for mail pick up, clubhouse activities, and pool use. No long-term parking of owner or guest vehicles is permitted without prior permission. ✓ No vehicle maintenance, repair, painting or sanding is permitted. ✓ No vehicle shall park on the sidewalk, including that portion of the driveway which incorporates the sidewalk. ✓ All garage doors shall be kept closed except when: <ul style="list-style-type: none"> ✓ 1. a vehicle or other article is being placed or removed from the garage; ✓ 2. owner is working in the garage, driveway or yard; ✓ 3. an opening from the floor of 12 inches or less is used for purposes of ventilation. 	<p>Tenants must initial here to having read & understands the Architectural Restrictions as a Tenant:</p>
Landscaping - Grounds	<ul style="list-style-type: none"> ✓ Removal of any plantings from the wetland is not allowed. ✓ Dumping of any materials in the wetland, the retention pond, the detention pond(swale), or any common area is not allowed. ✓ Flower baskets or decorative ornaments hanging from lamp posts or trees outside of the courtyard are not permitted. 	<p>Tenants must initial here to having read & understands the Landscaping - Grounds Restrictions as a Tenant:</p>
Animals - Pets	<ul style="list-style-type: none"> ✓ Tenants shall be allowed to keep two animals solely at the Owner's discretion or their leasing arrangements. ✓ No animal shall exceed a maximum forty pounds when fully grown. ✓ Tenants must abide by animal leash laws, and all other city, county, or state animal ordinances. ✓ Any animal which becomes a nuisance may be ordered to be removed from the property after a hearing before the Board. (i.e. feces collection, threatening actions, or excessive noise). ✓ Feeding of wildlife (e.g. birds, alligators, turtles, fish, and water fowl) is not permitted. ✓ Poisonous or constricting animals are not permitted. 	<p>Tenants must initial here to having read & understands the Animals - Pets Restrictions as a Tenant:</p>
Miscellaneous	<ul style="list-style-type: none"> ✓ No illegal, noxious, or offensive activity is permitted. Nothing that may become a nuisance or source of embarrassment, discomfort, or annoyance to other residents is permitted. ✓ The retention pond shall not be utilized for swimming, bathing, boating or other recreational purposes. ✓ No containers or other items for garbage pick-up may be placed by the curb earlier than 5 pm on the day prior to its collection (Pickup). <ul style="list-style-type: none"> ○ All trash, garbage, and refuse shall be stored in containers inside the garage prior to be placed by the curb for collection. ✓ All trash pickup must abide by City Ordinances for all trash or bulk trash pickup. <ul style="list-style-type: none"> ○ Garbage containers must have provisions to secure their lids. The use of bungee cords to secure container lids is recommended to guard against scavenging animals. ○ Plastic bags containing kitchen food scraps are not permitted to be placed by the curb for collection to prevent spillage caused by wind or scavenging animals. ✓ No electrical equipment of any kind which causes interference with TV or radio reception is permitted. 	<p>Tenants must initial here to having read & understands the Miscellaneous Restrictions as a Tenant:</p>

Pool - Clubhouse	<ul style="list-style-type: none"> ✓ No lifeguard is on duty. Swimming is at your own risk. ✓ Children in the pool, under the age of 16, must be accompanied by an adult. ✓ No diving or jumping into pool is allowed. ✓ No running or horse play is allowed in the pool area. ✓ You are responsible for keeping the pool area clean, please clean up after yourself and put all trash in proper containers. ✓ Return lounge chairs to upright position and ensure they are moved away from the edge of pool. ✓ Pool side tables and the surrounding area should be clean, chairs returned around table, and umbrellas put down and tied before you leave. ✓ When leaving the pool area, please take all belongings with you. Furniture cannot be “reserved” by leaving personal items. ✓ Restroom doors at pool side are to be locked before you leave the pool area. ✓ Please make sure toilets are flushed, restrooms are left in clean and working condition, and lights are turned off. ✓ No glass containers of any kind are allowed in the pool area. ✓ Pool umbrellas should not be used on windy days. ✓ Shower before entering pool. ✓ “Swimmy” type diapers must be worn by infants and toddlers entering the pool. ✓ No animals are allowed in the clubhouse or pool area. ✓ No wet suits are allowed in clubhouse. ✓ Clubhouse is to be kept locked, except when in use. ✓ Clubhouse is for use by residents and guests only. ✓ Exercise equipment is not to be used by children under 16 years of age. ✓ Library books and tapes are for all owners and guest use. Please ensure that any borrowed materials are returned. 	<p>Tenants must initial here to having read & understands the Pool - Clubhouse Restrictions as a Tenant:</p>
-------------------------	--	---

TENANT IDENTIFICATION AND RELATED DETAILS

LEASE PERIOD			LENGTH OF LEASE	
LEASE START DATE		LEASE END DATE		
PRINT TENANT’S NAMES (FIRST & LAST)		PHONE NUMBER	PLACE CHECK MARK IN MOBILE PHONE BOX	
			MOBILE	EMAIL ADDRESS
CURRENT ADDRESS, CITY, ST, & ZIP				
IF AT CURRENT ADDRESS LESS THAN 2 YEARS				
EMERGENCY CONTACT			EMERGENCY PHONE	
TOTAL NUMBER OF OCCUPANTS		MAXIMUM OF FOUR ALLOWED.		

LIST ANIMALS OR PETS (ONLY TWO ALLOWED ON PROPERTY & ADULT WEIGHT MUST NOT EXCEED A MAXIMUM FORTY POUNDS)

NAME	BREED	COLOR	ADULT WEIGHT	VACCINATIONS UPDATED

LIST VEHICLES (ONLY THREE VEHICLES ALLOWED)

MAKE/MODEL	COLOR	LICENSE NUMBER	STATE

LIST OCCUPANTS WHO ARE *NOT ON LEASE AGREEMENT* FOR THIS RENTAL APPLICATION

OCCUPANT'S NAME 1	
OCCUPANT'S NAME 2	
OCCUPANT'S NAME 3	

TENANTS ON THE LEASE AGREEMENT SIGNATURES & DATE SIGNED

SIGNATURE 1		DATE	
SIGNATURE 2		DATE	
SIGNATURE 3		DATE	
SIGNATURE 4		DATE	

Below is for Auburn Woods Owners Association Official Use Only

APPROVED	DENIED	REASON

OFFICIAL SIGNATURE		DATE	
OFFICIAL TITLE			

A FULLY EXECUTED AUBURN WOODS RENTAL APPLICATION WAS FORWARDED TO THE OWNER OR OWNER'S RENTAL AGENCY ON:

DATE		BY	
------	--	----	--

Please deliver this completed form with the required \$50 administrative fee to:
 Argus Management of Venice, Attention: Auburn Woods Owners Association, 1062 East Venice Avenue,
 Venice, Florida, 34285, Phone: 941-408-7413