

Waterford Master Owners Assoc. Inc. - ACC Variance Request Form

4/26/22

Tract _____ Lot # _____ Date Submitted: _____

Homeowner / Member: _____

Address: _____

Phone # _____ E-Mail Address: _____

Contractor/Vendor: _____ Phone # _____

REQUEST TYPE:

WILL THIS REQUEST CHANGE THE FOOTPRINT OF YOUR EXISTING HOME? YES___ NO _____

- Hurricane Protection Satellite Dish Add or change landscaping (if diseased trees removed, stump must be ground & chips removed)
- Remodel Home Exterior Add Drains to Lake
- Gutters or Downspouts Screen Entry LP tank or Pool Heater
- Home Addition Irrigation – relocate or replace
- New Roof – Is sample available? Yes ___ **Must place sample tile next to garage door for ACC review.**
- Exterior Painting – **Must attach paint chips (house and trim) with LRV number. Attached: ___ yes**
- Other: _____

STATEMENT OF VARIATION REQUEST:

Homeowner/Member Signature: _____

(All variance request forms require *owner* signature)

Note: The homeowner is responsible and liable for any damage to any adjacent areas, including common areas such as sidewalks, curbing, roads, lawn, and landscape fronting their property.

PROCEDURE:

- If the home is in a sub-association, first submit the request to your ACC representative, who will forward the request to WMOA.
- Otherwise, submit the request directly to WMOA with any drawings or sketches for the proposed changes.
- Indicate Start Date: _____ Completion Date: _____

Master Declarations require ACC to act on requests within thirty (30) days of receipt. The 30 days begins on the date received by the ACC, and not the submission date. ACC meets on the first Wednesday of each month @ 10:00 am at the Sports Club.

Homeowner assumes full responsibility for all liability or any damage during installation and maintenance of the proposed request. Sub-association and WMOA do not assume any responsibilities.

All work is subject to final inspection by the Sub-Association, if applicable, and WMOA ACC and must be in strict compliance with this Variance Request. Deviations not approved will not be accepted.

VARIANCE REQUEST # _____ DATE RECEIVED BY ACC _____

APPROVED:

Sub Association, if applicable

ACC Chair – Sub Association

Date



ACC Chair – WMOA

Date

Work must be completed by: _____
Date

DENIED:

Sub Association, if applicable

ACC Chair – Sub Association

Date

ACC Chair – WMOA

Date

Reason for Denial: _____

Note: If a request has been denied, it is necessary to resubmit a new Variance Request for approval.