

**Kenwood Glen II of St. Andrews East Association Inc.**  
**Architectural Review Committee for the Board of Directors**  
**Application for Alterations**

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**INSTRUCTIONS**

1. Complete entire Form.
2. Submit copies of any drawings to be approved by the ARC.
3. Work shall NOT commence until application is approved.
4. Approved applications shall NOT be altered.
5. **Contractors** employed must provide Certificate of Liability insurance. Please attach a copy of the Certificate of Liability insurance to this application form.
6. Sign & email a copy to [Ronald@ArgusVenice.com](mailto:Ronald@ArgusVenice.com) or drop a copy off at Argus Management, 1062 East Venice Avenue, Venice 34285

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We \_\_\_\_\_ the owners of address \_\_\_\_\_, hereby request approval to make the following changes or alterations to our unit.

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Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

Is there a **contractor** doing any of this proposed work? **Yes: Who:** \_\_\_\_\_  
**No:** \_\_\_\_\_

Drawing/pictures attached: (yes / no)?

Roof change: (yes / no)?

By this request, we as owners assume full responsibility for conformity, installation, maintenance, replacement and costs of the above work. We further agree to indemnify and hold harmless Kenwood Glen II of St. Andrews East Association, Inc. for any claims arising out of this action.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Email address \_\_\_\_\_ Phone # \_\_\_\_\_

**\*\*\*KENWOOD GLEN II BOARD OF DIRECTORS\*\*\***

\_\_\_\_ Approved    \_\_\_\_ Denied

Reasons: \_\_\_\_\_

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Signature: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_