

Clubside Place Association, Inc.
Venice, Florida
2024 Emergency Preparedness Summary

"The term for which this association is to exist shall be perpetual" from Clubside Articles of Incorporation

	Description	Agency	Review	Comments
1	Art of Inc., ByLaws, CCR's, MRTA	Clubside, WMOA	Annual	Copies on File at Argus Management Registered copies on file at Sarasota Co
2	Bank Account Information	TRUIST	Ongoing	Records maintained by Argus Management
3	Building & Site Plans	Association & Argus	Annual	On file at ARGUS and on Clubside WED
		WMOA		Sports Club Document storage room
4	Files Backup - off site	Argus	yes	Argus does not back up physical files off site
		Cloud Storage	yes	Ongoing
5	Individual Emergency Plan	Owners	Ongoing	Information available on ARGUS WEB page
				Information available on WMOA WEB page
				LINKS INCLUDE: <i>Florida Emergency Mgmt</i>
				<i>FEMA, Red Cross, Sarastoa Co</i>
6	Flood Plan Map	City of Venice	Ongoing	Current map designates Clubside as being located in zone "X", which is the "best".
7	Insurance - Clubside	Gifford - Heiden	Annual	Copies on file at Argus Management, and WEB
	Commercial General Liability		YES	Copies on file at Argus Management, and WEB
	Directors & Officers		YES	Copies on file at Argus Management, and WEB
	Commercial Crime Coverage		YES	Copies on file at Argus Management, and WEB
	Worker's Comp		NO	
	Umbrella Liability		NO	
	Wind		NO	
8	Insurance - Owners	Varied	Ongoing	Proof of homeowne insurance As per Clubside CCR's Art. 6.6. Maintained at Argus.
9	Landscape Contract	Beech Tree Landscaping	Ongoing	On file at Argus
10	Management Contract	Argus Management	Annual	On file at Argus
11	Photograph or Video of Premises	Argus Management	Ongoing	NOT YET DONE
12	Records Verification	Association & Argus	Ongoing	Annual on site records audit done by Board
13	Right of Entry / Save Harmless	City of Venice / FEMA	Annual	To be done by WMOA for each extreme storm
14	Roster Update - Emergency Contact	Argus Management	Annual	Maintained by Argus Management
15	Secure Premises	Install hurricane screens	as needed	Owner option
		Removal of unsecured Furniture/Flower Pots etc.	as needed	Required of each owner
16	Tree Trimming	Bushwacker Tree Service	as needed	Performed annually prior to hurricane season
17	Clubside Place WEB page	Argus Management	Ongoing	Maintained by Argus Management
				Available to all homeowners - residents