

AUBURN WOODS OWNERS ASSOCIATION, INC.

Managed by: Argus Management of Venice, Inc.
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LANDSCAPING-IRRIGATION-POND SERVICES REQUEST FORM

INSTRUCTIONS

1. Complete the entire form; there is only **one** request per form.
2. Any additions, removals, replacement, or modifications to Landscaping outside the unit's courtyard, which is not already addressed in the By-Laws, require committee approval and shall **NOT** be accomplished until a request is approved.
3. Please do not interrupt contractors directly while working in the community.
4. An approved request **CANNOT** be altered, or deviation is permitted.
5. Sign & insert the **White & Yellow** copy into the **HOA MAILBOX INSIDE CLUBHOUSE.**

Name: _____ Villa #: _____

Email: _____ Phone: _____

Request: _____

Sketches / Pictures Attached? (Yes / No)

Additional Details Attached? (Yes / No)

Signature: _____ Date: _____

Do not write below this line. It is for administrative use only.

_____ **APPROVED** _____ **DENIED** **WORK ORDER #:** _____

Reason _____

Landscaping Committee: _____ Date: _____

Requestee Updated: _____ Completion & Inspection Date: _____